

# Joseph Keen

<b>JOB OBJECTIVE</b>	To obtain full time employment which utilizes my skills in design and pre-press technology.
<b>QUALIFICATION</b>	<p><b>Post Secondary Graphic Design Competition – Skills Canada</b> Utilizing my design and pre-press skills in Adobe CS4/5 on a variety of projects, I have been awarded the following medals <b>2011</b> – Bronze at Provincials, Silver at Nationals <b>2012</b> – Gold at Provincials, Bronze at Nationals</p> <p><b>Adobe Creative Suite – inDesign, Illustrator, Photoshop</b> Hundreds of hours logged using Adobe Creative Suite 4 &amp; 5 on both Mac and PC, with a strong focus on inDesign, Illustrator, and Photoshop</p> <p><b>Print &amp; Pre-Press</b> Extensive training using the Heidelberg Prinect MIS System Working knowledge and experience running the Heidelberg SM52 lithographic press</p> <p><b>Internet</b> Experienced in developing website front ends using HTML and CSS</p> <p><b>Other</b> Able to comfortably and accurately type 70 WPM In excess of 8 years experience in Microsoft Office Adept at diagnosing and fixing a large variety of computer and electronic problems Able to carefully and concisely explain complex technological concepts Efficiently completed projects in a timely manner in order to exceed client expectations</p>
<b>EDUCATION / TRAINING</b>	<p><b>Digital Graphic Communications – NorQuest</b>, Edmonton, AB <i>2010-12</i> Completed an XMPie Workshop Excelled in various typesetting and pre-press courses Assisted Dr. Abhay Sharma with color research</p> <p><b>High School Diploma – Holy Redeemer High School</b>, Edson, AB <i>2009</i> Went far beyond expectations in web design course Put together an XAMPP Apache web server for the school</p>
<b>WORK EXPERIENCE</b>	<p><b>Practicum – McCallum Printing Group</b>, Edmonton, AB <i>2012</i> Worked in the pre-press department at a print shop. Pre-flighted jobs, read docketts, communicated with sales, and designed/imposed multiple real jobs</p> <p><b>Freelance – Croebh Digital Design</b>, Edmonton, AB <i>2010-Present</i> Various jobs ranging from static websites to assorted printed pieces with common elements. Communicated with clients and arranged billing</p> <p><b>Production Coordinator – Best Printing Services Inc.</b>, Edmonton, AB <i>2012</i> Communicated with clients in order to ensure they received what they needed. Prepared files for printing. Operated a Xerox 700 Digital Color Press, as well as several wide format printers. Cut paper and finished products using a guillotine style cutter. Various bindery and finishing.</p>